

Wilson County Public Library

Request for Reconsideration of Library Materials

Any Wilson County Public Library cardholder who is concerned about the appropriateness of library resources or are unsatisfied with the response from an informal discussion about a title may use this form to make a formal request that an item in the Library's collections be reviewed for compliance with the Wilson County Public Library Collection Development Policy. A title will be reconsidered only once within a five-year period unless the content has undergone major revision.

Date _____

Name _____

Address _____

City _____ State/Zip _____

Phone _____ Email _____

I am submitting this request on behalf of:

Myself

The following organization: _____

1. Have you read the Wilson County Public Library Collection Development Policy?

Yes No

2. Did you read, view or listen to the entire work or a portion of the work?

All Part None

3. Resource on which you are commenting:

____ Book ____ eBook ____ Movie ____ Magazine ____ Audio Book ____ Newspaper ____ Other

Title _____

Author/Producer _____

4. What brought this resource to your attention?

5. What concerns you about the resource? Be specific and provide page numbers where applicable.

6. Are there resources you suggest to provide additional information and/or other viewpoints on this topic?

7. What action are you requesting the Library to consider?

Once the completed form has been submitted, the Library Director will bring this request to the Collection Development Team for review and to consider whether its selection follows the criteria stated in the collection policy. Within 15 business days, the director will make a decision and send a letter or email to the concerned person who requested the reconsideration, stating the reasons for the decision.

If the individual is not satisfied with the decision, a written appeal may be submitted within 10 business days to the Board of Trustees. If the board plans to address the appeal at their board meeting, the individual will be notified of when and where the meeting will be held. The Board of Trustees reserves the right to limit the length of public comments. The decision of the board is final.

Library Director
Wilson County Public Library
249 Nash St W
Wilson, NC 27893

Library Board of Trustees
c/o Library Director
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